

MICHIGAN RECREATION AND PARK ASSOCIATION STUDENT COMMITTEE BY-LAWS

Mission Statement:

The mission of the Student Committee is to educate, expose, and engage students in the field of parks and recreation.

Committee Role:

The Student Committee's role is to:

- 1) Provide workshops and education.
- 2) Promote professional development among students.
- 3) Provide opportunities for students to get involved in the field.
- 4) Provide the opportunity for the exchange of information regarding current trends, issues and topics important to students.

Meeting Schedule

Meetings will be held on the second Tuesday of January, March, April, May, September, October, December or as needed to be determined by the Executive Board. In the months of June, July, August and November, no meetings will be held. The meeting locations will be determined by the Committee at the September meeting of each year. A majority vote at such meeting will determine the final meeting schedule for the upcoming year. The meeting locations will rotate between colleges in Michigan. The meeting schedule shall be submitted to MRPA after the September meeting of each year.

Officers

The officers of this committee shall be a President, Vice-President, and Secretary and shall be referred to as the Executive Board.

Elections of Committee Officers:

Voting process:

Beginning in March of each year, nominations will be accepted. Any voting member can nominate him/herself or another member for office. The ballot will be established at the March meeting of each year and voted on by the committee. The election will be held in April. Voting privileges are the right of MRPA members only.

Length of term(s):

The officers shall be elected by the members as provided herein. The President and Vice-President shall hold office for one year. The Secretary shall hold office for one year. Each term will commence at the April meeting of each year. Outgoing officers shall meet with new officers after the April meeting to explain duties and exchange information and materials. Any officer must be a member of MRPA.

Replacement of Officer(s):

In the event of a vacancy of President, the Vice-President shall fill this vacancy. In the event of a vacancy to Vice-Chairperson or Secretary, the Committee shall elect a member to fill the un-expired term. Any Executive Board member who is absent without cause from two successive committee meetings will be considered to have vacated his/her position. Just cause shall be determined by majority vote.

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Officer responsibilities:

- a) The Executive Board shall carry out the instructions and business of the Committee.

The President shall:

- a) Be the presiding officer of the committee and the Executive Board.
- b) Be the liaison between the Committee and the Michigan Recreation and Parks Association.
- c) Be responsible for organizing sub-committees as needed.
- d) Be responsible for meetings, coordinating activities and creating the annual report.
- e) Serve as the Chairperson for the annual workshop.

The Vice-President shall:

- a) In the absence of the Chairperson, discharge the duties of the Chairperson.
- b) Coordinate activities of the Committee.
- c) Assume the office of Chairperson if the Chairperson is unable to serve his/her full term.
- d) Be the liaison between the Student Committee and faculty at participating universities.

The Secretary shall:

- a) Keep accurate records of all meetings of the Committee and the Executive Board.
- b) Be responsible for correspondence concerning meetings and business to the members.
- c) Disseminate all minutes to MRPA and Committee members within 7 working days after the meeting

Reports, Communications, and Support of MRPA

Minutes of Meetings:

Student Committee meeting minutes shall be submitted to MRPA and committee members within seven working days after the meeting.

Establishment of Committee Goals and Objectives:

The committee shall set and achieve annual goals and objectives in September of each year, which shall be reported in the annual report along with a summary of the attainment of goals and objectives from the previous years. The annual report shall be received by MRPA no later than December 31 of each year.

Publications:

The committee shall submit articles to the MRPA PROFESSIONAL Quarterly upon request and when needed. The committee shall provide MRPA with information to keep the website up to date.

Annual Conference:

The committee shall volunteer to help set up, operate and tear down the annual conference.

Authority:

The current MRPA Constitution and Manual of Procedures shall govern the committee.

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STUDENT COMMITTEE BY-LAWS**

Amendments to the By-laws:

Process:

At any time, the by-laws of this Committee may be amended by using the following procedures:

- a) The Executive Board shall submit the amendment to the Committee for review with a specified deadline for response.
- b) The proposed amendment is voted upon at the next regularly scheduled meeting. The amendment, upon approval by a majority of the quorum shall become effective immediately.
- c) Any amendment must be reviewed and approved by the MRPA Board.